

Falls City Hot Air Balloon Festival

Friday, June 13th & Saturday, June 14th, 2025

Friday = 5pm to 10pm; Saturday = 3 to 10pm

Forms must be returned by March 30th.

Due to the high interest in our festival and limited space, all vendors must apply and then be approved to avoid having duplicates of products offered. Please feel free to include pictures of your set up and a menu offering. If your application is approved, you will be notified by April 4th. Once approved, payment must be received by April 30th to reserve your spot.

Part 1 Exhibitor Information

Company Name _____

Primary Contact Name _____

Address _____ City _____

State _____ Zip Code _____ Phone _____

E-Mail _____

Listing of food/beverage served _____

Describe your set up (Trailer size, add'l space needed) _____

Part 2 Space Requirements

Standard Vendor Fee (For Both Days): \$200

Electrical Use: add \$75.00

NOTE: Due to the location of our event, we HIGHLY recommend you operate off your own generator power.

Please estimate the amp usage you will need. _____

What type of appliances will you be running? _____

Continuous Water Hook Up: add \$25.00
(Limited availability)

Part 3 Contract Agreement

Payment of Space: If your application is approved you will be notified by April 4th. Once approved, payment must be received by April 30th to secure your spot. All monies paid shall be retained by Falls City Chamber of Commerce. In the event the Exhibitor fails to fulfill or violates its contract, or withdraws from the festival, the respective booth space shall immediately revert to festival management.

Requirements: We will need proof of liability insurance and your food service permit. We must have a copy of your state license with your initial application. Capabilities to service 500 people with a minimum of 2 workers on site at all times. There will be up to 3,500 total attendees each day.

Penalties: Failure to comply with any of these rules can result in ejection from the 2023 Hot Air Balloon Festival or being prohibited from exhibiting in future festivals. Penalty is at the sole discretion of Falls City Chamber of Commerce & Main Street.

Cancellation of Booth Space: If vendor withdraws contract, it shall forfeit all monies paid and to the use of any contracted space. This event is very dependent on the weather in the fact that the balloons cannot fly in any sort of precipitation or in wind over 10mph. The Falls City Chamber of Commerce reserves the right to cancel the event due to weather. If we can cancel the event before you arrive on site, a refund will be issued.

Set Up: All event activities and vendor space are outdoors so prepare accordingly. Set-up will begin on Friday starting at noon. You must be on site by 3 pm and you must be ready for service by 5 pm and the event will run until 10pm. Saturday you may return to the grounds no earlier than 10am. Entry will begin at 3pm and the event will run until 10pm. Tearing down before 10 pm is NOT ALLOWED on either day.

Liability: Vendor hereby assumes responsibility for and agrees to indemnify, save and hold harmless, the Falls City Hot Air Balloon Festival, The Falls City Chamber of Commerce & Main Street and their managers, officers, directors, members and sponsors.

Miscellaneous: There is no Wi-Fi and cell phone service can be spotty so we will encourage event attendees to bring cash for all purchases.

Please return form to: Falls City Chamber of Commerce 1705 Stone Street Falls City, NE 68355
or by email: amber@fallscitychamber.com

Forms must be returned by March 30th.

If mailing, please call to confirm receipt. If e-mailing a verification email will be sent upon receiving.

Signature on contract signifies that the representative has read and agrees to the Falls City Hot Air Balloon Festival Rules & Regulations and is an authorized representative for the exhibiting company.

Signature _____ Date _____

Print Name _____